

PROFORMA FOR CLAIMING OUTFIT ALLOWANCE

(To be prepared in duplicate)

AUTHORITY : Rules 71&72, P&A Regs (Navy), Part I(1996)

1. I _____ am due for a sum of Rs. 7000.00 (Rupees Seven Thousand only) being the renewal of outfit allowance on Completion of _____ Yrs of service on _____ (date).

2. I hereby certify that my :

- (a) Type of commission is _____
- (b) Date of commission is _____
- (c) Date of joining service is _____
- (d) Name appears on page No. _____ of Navy list _____
- (e) I was not/was on deputation with civil _____ from _____ to _____ and elected to draw required to wear uniform. The period for which I opted for civil rate of pay and allowance is not included.
- (f) The amount in question has not so far been claimed/received by me.
- (g) Period of deputation NIL (If not proceeded on deputation.
- (h) Period between Retirement & Reemployment from _____ to _____.

Station : _____

Signature :

Date : _____

Name : _____

Rank: _____

P. No. : _____

II

COUNTERSIGNED

Certified that all the condition for renewal of outfit allowance laid down in regulation 71-78 of Pay and Allowance Regulations are fulfilled by _____

Letter No _____

INS _____

Date : _____

CO/LOGO/DIRECTOR

Forwarded to :

The Logistic Officer-in-Charge (for Authorisation of payment through IPA)
Naval Pay Office Mumbai – 400 023