

**INSTRUCTION**

- (1) The crucial date for determining the age limit shall be the closing date for the receipt of applications from candidates.
- (2) Age relaxation up to 5(five) years for SC/ST and 3(three) years for OBC candidates. Applicant claiming age relaxation has to attach attested copy of Caste Certificate from the appropriate authorities.
- (3) Age relaxation (Gen 35 yrs, OBC 38 yrs, and SC/ST 40 yrs) admissible to widows and women separated from their husbands but not remarried.
- (4) In case of OBC, the Caste Certificate, inter-alia must specify that the candidate does not belong to 'creamy layer' and the Certificate for OBC, should be in conformity with the format contained in GOI Dept of Pers & Trg OM 36033/28/94-Estt (Res) dated 02 Jul 1997 at the time of interview.
- (5) Ex-Serviceman candidates should forward undertaking as per GOI/DOP&T OM 36034/29/Estts/Sct dated 3<sup>rd</sup> April 1991. Age relaxation for Ex-Serviceman is available as per prescribed Government of India rules. Benefit of age relaxation is to be claimed only once by Ex-Serviceman.
- (6) The Persons with Disability who want to avail benefit of reservation and age relaxation have to submit Disability Certificate issued by the Competent Authority in the format given in Annexure-I of GOI/DOP&T OM 36035/3/2004-Estt (Res) dated 29<sup>th</sup> December 2005.
- (7) Eligible candidates working in Central Government/State Government etc. must submit their application through proper channel and have to produce '**No Objection Certificate**' from their present employer at the time of interview.

.....5/-

(8) No relaxation in age limit will be provided unless the category is not filled appropriately at the relevant column in the application form. The candidates claiming reservation in more than one category / sub category will be entitled to only one concession whichever is more beneficial to them.

(9) Application must be sent by **ordinary post** only.

(10) The envelope containing the application should be clearly superscripted in **BOLD** capitals with the name of the post applied for and reservation category viz. SC/ST/OBC/UR as applicable as follow:-

**APPLICATION FOR THE POST OF..... & CATEGORY.....**

(11) Separate application is to be sent for each post. One application for each post be made and duplicate applications for the same post will entail disqualification.

(12) Applications without full details in the given specimen, 02 self addressed envelopes, two photographs, signature, attested certificates and those not conforming with required specification will be rejected summarily.

(13) The department shall not be responsible for postal delay/loss.

(14) If the number of applications received in response to advertisement is large and it may not be convenient or possible for the department to test/interview all the candidates, the department may restrict the number of candidates called for test/interview to a reasonable limit on the basis of merit in the basic qualification prescribed in the advertisement.

(15) The Department reserves the right of cancelling the candidature of any candidate found indulging in any malpractice i.e. hiding any material information, misrepresentation of facts or canvassing for candidature. All such candidates will liable to be debarred from this examination as well as future examination and a criminal proceeding may also be initiated.

(16) Being successful in interview does not entitle a candidate for appointment, until the Government, after completion of such investigation, as it may consider necessary, shall satisfy itself that the candidate is suitable in all respects for appointment.

(17) Selected candidates are liable to be posted anywhere **in India.**

(18) Decision of Appointing Authority would be final.

**THE ABOVE ADVERTISEMENT CAN ALSO BE ACCESSED ON INFORMATION RESOURCE FACILITATION WEBSITE OF THE INDIAN NAVY [WWW.irfc-nausena.nic.in](http://www.irfc-nausena.nic.in).**

**APPLICATION FOR THE POST OF \_\_\_\_\_**

Affix recent  
passport size  
photograph  
duly self  
attested.

1. Name in full : \_\_\_\_\_  
(in block letter) (First Name) (Father/Husband) (Surname)  
Name
2. Date of Birth : \_\_\_\_\_
3. Age as on crucial date : \_\_\_\_\_  
(Refer Para 1 of instruction) (Year) (Month) (Days)
4. Sex (M/F) : \_\_\_\_\_
5. Religion : \_\_\_\_\_
6. Nationality : \_\_\_\_\_
7. Categories to which you  
Belong to :      
(Tick  the appropriate  UR  SC  ST  OBC  
Category)
8. Whether age relaxation required  
In the category of  
(a) Ex-Serviceman / (b) Person with Disabilities  
(a)  XS (b)  PwD  
If belonging to 8 ( Indicate whether VH  OH  HH  
(Tick  the appropriate category and also tick appropriate  
category at column 7)

...2/-

9. Present address with Pin Code Number: \_\_\_\_\_

\_\_\_\_\_

10. Permanent address with Pin Code Number: \_\_\_\_\_

\_\_\_\_\_

11. Educational/Technical Qualification: (Attach attested copy of Certificate)

(in chronological order starting from lowest standard)

Sr. No.	Exam Passed	Board/University/Institution	Year of Passing	Total Marks Secured	Percentage

Experience:

12. I do hereby declare that the statement made in the application is true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the competent authority.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Candidate's signature